

7-10-20 Grounds Supervisor, J. Paul Getty Center, available now but no stated application deadline

## Grounds Supervisor

Regular Full-Time with benefits

\$56,098.64 - \$70,128.24 Annual Salary Commensurate with experience and internal equity

### Job Summary

Under direction, supervises Grounds operations for assigned areas, including supervision and coordination of site labor, contractors, equipment, and supplies. Ensures appropriate documentation of operating policies and procedures required to maintain Getty landscape and site(s) at the expected level.

### Major Job Responsibilities

- Manages subordinate employees including mentoring, coaching, counseling, training, evaluating and coordinating the employee's work
- Oversees horticultural care for assigned areas including pest control, fertilization and soil husbandry, plant, care, tree care, problem identification, solving and communication
- Ensures site care including; maintenance of organic and nonorganic surfaces, drainage maintenance, irrigation system operation, site. Identifies and reports potential problems and collaborates on proposed solutions
- Manages projects, prepares and collects proposals, tracks project costs, ensures project quality control guidelines are followed, as well as safety and regulatory compliance
- Prepares and maintains compliance documents and efforts
- Ensures aesthetics and standards for area of assigned responsibility
- Manages equipment and maintains accurate records, including tracking deployment and use of heavy equipment, vehicles, small engines, hand tools, chemicals, and other assets
- Works directly with internal clients to plan and implement projects and activities

### Qualifications

- Bachelors degree or equivalent experience in ornamental Horticulture
- 5-7 years supervisor experience in landscape maintenance
- 2-5 years experience in landscape construction or related work
- Two or more of the following: QAL or QAC pesticide Operators License, ISA Certified Arborist, ASCA Registered consulting Arborist or Certified Irrigation Auditor
- Fluency in Spanish preferred

### Knowledge, Skills and Abilities

- Demonstrated landscape management and maintenance experience
- Excellent communications skills, both written and verbal
- Bi-lingual Spanish language skills preferred
- Proficient computer skills and demonstrated experience with office software, email applications, work management software, and centralized irrigation software
- Knowledge of construction standards and techniques used in landscape work, including plumbing, masonry, low voltage lighting, carpentry, planting, grading, irrigation and drainage
- Ability to manage projects and budgets and produce related reports
- Ability to work independently or as part of a team in planning, problem solving and organization of work

For more information and to apply online

<https://jobs-getty.icims.com/jobs/3545/grounds-supervisor/job>