

1-7-21 Farm and Nursery Manager, Sarvodaya Institute, Pomona, 2-6-21 deadline

Job Title

Farm and Nursery Manager

Agency

Sarvodaya Institute

Location

Pomona, CA

Pay Rate

\$15/hr

Responsibilities

The Sarvodaya Farm and Nursery Manager is a high-level, skilled position, that will involve overseeing all aspects of our farm and nursery, including:

- management of production and sales of thousands of plants annually
- management of growing fields in our farm (vegetable, fruit and herb production)
- management of new projects and developments
- publicity & advertising
- directing other staff and volunteers
- communicating needs & successes with senior staff & board.

The Farm & Nursery Manager will report directly to the Executive Director.

Position Responsibilities

- procure, start, propagate plants and seeds for nursery
- manage, maintain, and market nursery
- on-farm sales of plants & garden supplies and customer management
- communicate with Executive Director regularly
- direct farm staff and volunteers
- maintain irrigation
- maintain store and inventory
- plant and manage farm fields
- work with farm events manager to coordinate classes, workshops, tours, etc.
- advertise via Instagram and e-newsletter

Required Knowledge, Skills and Abilities

- Significant experience with gardening and farming in several forms: propagation, maintenance, soil health, tree care, vegetable growing, irrigation
- Passion for plants, gardening and healing
- Compassion: ability to recognize others where they are and provide space and nourishment for growth

- Open and honest communication including admitting to mistakes made, speaking up against unfairness and injustice, ability to praise and uplift
- Experience and knowledge in creating and maintaining irrigation, specifically using PVC and drip tubing
- Sales: ability to sell, know your product and your customer and match them together
- Technology use: must have smartphone and be comfortable using various apps. We primarily use Shopify, Shopify POS, and Rachio
- Time management & organization: position has various challenging responsibilities. Nursery must be maintained neat and organized.
- People management: ability to direct other staff and volunteers
- Languages: English required, Spanish appreciated

Application Mode

Send the following to our Executive Director, Farmer Rishi at rishi@sarvodayainstitute.org

- Resume
- Respond to each prompt below. Keep each response limited to 1 short paragraph:
 - Describe your experience with farming and gardening
 - Describe your long-term goals
 - Why do you think this is the job for you?
 - What do you know about the Pomona community and how would you make an impact here?

Application Deadline

Feb 6, 2021

Contact for further information

rishi@sarvodayainstitute.org