

## Job Opportunity

1-16-24, Edible Garden Maintenance Team Member, Part-Time, Beverly Hills & Westside, 2-20-24 deadline

### Job Title

Edible Garden Maintenance Team Member

### Agency

Gardenerd

### Location

Beverly Hills, Westside

### Pay Rate

\$23-38 per hour, 3-5 hours of work per week

### Responsibilities

- Tending client organic vegetable gardens with care and integrity
- Loading/unloading supplies including bags of soil, organic amendments, plants, trellises, cages, etc.
- Purchasing supplies for client gardens
- Possible above-ground drip irrigation repair / installations
- Assisting Gardenerd HQ with installations, project materials, etc.
- Email/phone communication with clients to schedule visits and follow up on client requests or questions.
- Keeping detailed records of your time with clients and when buying materials for clients, and receipts for billing

### Required Knowledge, Skills and Abilities

- A working, reliable car
- A working, reliable computer with printer
- A working cell phone
- Good to excellent communication skills
- Knowledge of Google Drive/Doc/Sheets
- Knowledge of Dropbox
- Experience teaching organic vegetable gardening a plus
- Knowledge / education in landscaping or construction a plus

### Desired Knowledge, Skills and Abilities

- Local to geographic area
- Trustworthy
- Punctual

- Reliable
- A self-starter
- Organized

Application Mode

Email resume and cover letter to [Christy@gardenerd.com](mailto:Christy@gardenerd.com)

Application Deadline

February 20, 2024

Contact for further information

[Christy@gardenerd.com](mailto:Christy@gardenerd.com)