

1-11-19 Grounds Foreman and Head Gardener, J. Paul Getty Museum Grounds & Gardens Department, 2-11-19 deadline

Job Title

Grounds Foreman/Head Gardener

Location

Getty Villa

Note: Crew members may be assigned to the Getty Villa or the Getty Center, during the course of employment. Crew members work 76 hours every two weeks - typically with a Friday off every other week. Weekend work occurs with a rotation schedule.

Salary

\$24.16 Hourly

Job Summary

Oversees and directs one or more teams to complete grounds maintenance activities. Assures standards for safety and workmanship are met. Assists Supervisor with planning, estimation, problem solving, labor coordination and reporting.

Major Job Responsibilities

- **Assures equipment and supplies as well as general logistics are coordinated between teams**
- **Assists team leads and supervisors with planning and scheduling regular and specialized gardens and grounds maintenance activities**
- **Assists supervisor in information gathering and planning**
- **Reports problems and issues and assists with resolution**
- **Maintains regular contact with the Facilities help desk and other staff**
- **May assist team with hands-on production work**
- **Demonstrates work and provides training to subordinates and teams**

Qualifications

- **High school or GED preferred**
- **10+ years experience in an institutional setting where fine gardening is practiced**
- **Bi-lingual skills in Spanish and English**
- **Must be able to lift and carry 50 pounds**
- **Requires a California driver's license with fewer than three DMV points**
- **Must be able to follow both verbal and written instructions**
- **Must be able to work in adverse weather and environmental conditions as well as uneven terrain**
- **Demonstrated ability to organize daily work and instruct team members to complete work assigned**
- **Proficient knowledge of irrigation control and distribution systems**
- **Advanced knowledge of landscape construction techniques and maintenance**

Knowledge, Skills and Abilities

- **Ability to communicate via radio and phone**
- **Ability to communicate basic information in writing as well as understand written communication**
- **Basic computer skills with office software and email applications and demonstrated experience with irrigation control and distribution systems**
- **Must have demonstrated skills and/or certificate, licensing in one or more of the following areas: arboriculture, pesticide handling and application, heavy equipment operation, lift operation, tractor operation, irrigation management, general horticulture including soil/water relationships, plant identification, turf management, wildfire fuel management and regulations, and safe work practices**

Apply for This Job

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